

### **Discussion Summary**

- Reviewed minutes from 9/9/13 UCCC meeting.
- Review of recent full-committee online votes.
  - Table memt\_455 nomination for discussion
  - Discussion on syllabus requirement for core nominations
  - Discussion on phsx\_212
- Review of committee voting on “batch” courses. Courses meet Regents definition of capstone courses. Using college approach to batch submission.
- Discussion of KU Core course nomination process
  - Clarifying process w/draft flow chart to web
- Discussion of KU Core website revisions
  - Nomination form updates
  - Voting notification outcome: will be notified by committee chair
  - Approved experiences
  - Discussion of including exemptions
  - Discussion of including incompatible courses
  - Fulfilling the core
- Continued discussion: draft policies and procedures manual
  - Language edits:
    - on incompatible courses with word “seems”
    - “agenda published one week before meeting” – change language to “agenda published ahead of or before”
    - Member voting- “until noon” change to “noon” business day before meeting
- Discussion of draft petition process for substitutions to KU Core approved units
  - Review petition form from subcommittee. Form process: go to dean of undergraduate studies for approval/denial, forwarded to UCCC committee with recommendation.
    - Suggested “attached documentation” – proposed paragraph of faculty/department support
    - Suggested add line for experiences
    - Suggested put behind portal for electronic signature
- Discussion of consistent date/time for UCCC meeting in subsequent years

### **Decisions and Action Items**

- Unanimous approval of minutes from 9/09/13 UCCC meeting.
- Unanimous approval of courses receiving 66% UCCC approval.
- Unanimous approval of syllabus requirement for core nominations
- Unanimous approval of Engineering ‘batch’ capstone courses
- Unanimous approval of posting procedures and policy manual to KU Core website

### **Attendance**

David Smith, Edward Peltier, Clarence Lang, Marie-Alice L’Heureux, Tyler Childress, Alice Lieberman, Bruce Lieberman, Emma Halling, Susan Scholz, Chris Meiers, Kelli Thomas, Barbara Woods, Lucy Russell, Ann Cudd, Paul Klute and Jeni Klute.