1. Welcome and Introductions

2. Review of committee responsibilities and charges
   a. Composition of committee
      i. Committee members communicate with home units
   b. Standing Charges:
      i. Overseeing the composition of the core curriculum;
      ii. Certifying (and re-certifying) courses and experiential learning activities
          nominated for inclusion as part of the KU Core;
      iii. Monitoring the achievement of learning outcomes through these courses
           and activities;
      iv. Reviewing and recommending proposals for certificate programs (e.g., GAP, REP, SLP);
      v. Envisioning innovative ways to meet learning outcomes.
   c. Additional charges for 2013-14:
      i. Adopt bylaws or procedural manual.
      ii. Create a petition process for substitutions to KU Core approved units.
      iii. Clarify guidelines for the approval process for adding courses and
           experiences to the KU Core.
      iv. Consider assessment and recertification process.
      v. Monitor availability of opportunities for students to complete KU Core in
         timely and flexible manner.
      vi. Consider how courses offered in Undergraduate Studies will be overseen
          (UNIV designation for, advising/time management courses, experiential
          learning and internships run through CSSR or UCC)
      vii. Consider an approval process for certificate programs run by Undergraduate
           Studies.

3. Current status of KU Core
   a. Annual report 2012-13
   b. Pending course nominations
   c. Update to nomination procedures
   d. Availability of courses for current students

4. Discussion of draft policies and procedures manual

5. Discuss agenda for subsequent meetings.